YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	GANGARAMPUR COLLEGE
• Name of the Head of the institution	SHRI. DEBABRATA DAS
• Designation	Teacher-in-Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03521255075
• Mobile No:	9475390797
• Registered e-mail	ticgmpcollege@gmail.com
• Alternate e-mail	iqacgrpcollege@rediffmail.com
• Address	P.O. & P.S.: GANGARAMPUR DIST: DAKSHIN DINAJPUR
• City/Town	GANGARAMPUR
• State/UT	WEST BENGAL
• Pin Code	733124
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**UNIVERSITY OF GOUR BANGA**	
• Name of the IQAC Coordinator	**SHRI SUSANTA KUMAR SUR**	
• Phone No.	**03521255075**	
• Alternate phone No.	**03521257983**	
• Mobile	**7797136416**	
• IQAC e-mail address	**iqacgrpcollege@rediffmail.com**	
• Alternate e-mail address	**NIL**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gmpcollege.org/wp-content/uploads/2024/10/AQAR-2021-22.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gmpcollege.org/wp-content/uploads/2024/10/Academic-Calendar-2022-23.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**66**	**2004**	**16/09/2004**	**15/09/2009**

6.Date of Establishment of IQAC	**04/11/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• The IQAC plays a significant role in the overall development of the academic landscape of the College. • The Feedback Forms of the outgoing students are scrutinized by the members of the IQAC. • The IQAC has helped considerably in the overall monitoring and evaluation of the Teaching & Learning process. • The IQAC prepares the Academic Calendar of the College. It also is the driving force behind the preparation of routines and its implementation.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The Gangarampur College has decided on the following agenda: The Gangarampur College will try (1) to expedite the process of filling up the vacant posts of Principal, Head Clerk, Cashier, Typist and Accountant of the college and also to improve teaching, non-teaching staff strength; (2) to extend/relocate the Girls' Common Room; (3) to set up a dedicated transformer in the College; (4) to build a garden of medicinal plants; (5) to construct a hostel for girls; (6) to avail more major/minor research projects; (7) to motivate the faculty to acquire research degrees in large numbers, and contribute to research journals; (8) to motivate the students to participate in various awareness programs and extension activities like Adult Education, Women empowerment, Literacy Drives, Professional and Vocational courses; (9) to arrange for seminars and workshops, symposia by the various departments of the College; (10) to continue the publication of "Gangarampur College Academic Series".	(1) In spite of requisition from our end to the West Bengal College Service Commission the latter has not recommended Principal to the College till date. The College has appointed considerable number of Guest Teachers to improve the quality of teaching and bolster the existing teacher-strength. The College has appointed seven casual Non-Teaching Staff (as it could not appoint permanent NTS) to share the voluminous workload; (2) the Girls' Common Room has been renovated though extension work has not been undertaken; (3) a dedicated transformer is still on the cards and the respective authority has been approved the same; (4) the proposed Composite Plan has been sent to the concerned authority; (5) the envisaged garden of medicinal plants has not been built yet; (6) a separate hostel for girls is yet to be constructed; (7) NCC Cadets and NSS Volunteers participated in social activities throughout the year. Environmental, economic, social and health issues were addressed through rallies and marches; (8) no fresh issue was published in this session;

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	03/10/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	04/05/2024

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   20

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1   6716

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2   **1670**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **1505**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **24**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **31**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**20**

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	**6716**

File Description	Documents
Data Template	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1670**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**1505**

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	No File Uploaded

3.2	**31**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	**27**
Total number of Classrooms and Seminar halls	
4.2	**155.17**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**50**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Curriculum is prepared by the University of Gour Banga. Gangarampur College complies with the Curriculum provided in letter and spirit. In the process, our teachers impart teaching, conduct class room seminars (as and when required), take Quarterly Efficiency Tests, and undertake Examination Assignments as directed by the University from time to time. These exercises are documented departmentally (by way of preservation of Answer Scripts of the QETs and Seminar performances). The University of Gour Banga has a well mechanized system of preservation of the assessed Answer Scripts and a retrieval system for future needs and exigencies. At the College, concerned Departments discuss their action plans to arrive at an optimal and effective way at the commencement of the sessions. As mentioned earlier, the University Academic Calendar, prepared and provided by the University of Gour Banga, is followed by us. At College level, Academic schedule and requirements are followed and carried out at all tiers. Again, at the Departmental level teachers

discussinformally the course outcomes, course objectives, content topics, reference books (alongside the ones referred by the parent University) and the expected outcomes from the students of each year. Teachers, then, distribute the syllabus among themselves to execute a seamless deliverance of the Curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college maintains an Academic Calendar in conjunction with the University of Gour Banga academic calendar for the conduct of examination and other related matters.The College follows standard procedure with regard to Continuous internal Evaluation. We would like to assess the performance of our students through Class tests, Submission of Dissertation papers, practical examination, viva-voce, seminar, field trips and other forms of Continuous Internal Assessment. Teachers take sincere concerns about the requirements of the students and make every possible effort to address their academic needs inside the classroom.The department also follows the Institutional academic calendar to conduct the Class tests, Submission of Dissertation papers, practical examination, viva-voce, seminar, field trips and continuous evaluation system and other forms of Continuous Internal Assessment.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for   D. Any 1 of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute has established various Cells helmed by teachers and student representatives to look into matters of Sexual harassment inside the campus. These Cells are directed to share information among themselves and address the issues, if any, at the earliest. It may be noted, though, that till date neither an issue has come to the notice of these Cells nor have the Cell members been informed privately or anonymously of any unfortunate accident or occurrence inside or outside the College campus. The College has an Internal Complaint Committee to sensitize the students and employees on gender issues. The members of this Committee make the awareness among the students and faculties about the social, moral and legal implications of gender discrimination. The Teacher-in Charge assigns duties equally to female and male staff members. The Internal Complaint Committee is committed to creating and maintaining a healthy and mutually respectful environment in which students, teachers and non teaching staff can work together in an atmosphere free of gender violence, sexual harassment and gender discrimination. The College takes additional efforts through National Cadet Corps (NCC) and National Service Scheme (NSS) for making students sensitive towards issues of National and Social relevance. Activities like Tree Plantation, Blood donation camp, Poster exhibition, Road Shows on various issues are organized under the banner of NCC and NSS.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://sem.casgmpcollege.org.in/Report_StudentFeedback.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3736

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2021

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College continuously assesses the academic improvement level of the students through assessment of QET results, Departmental Seminars and one on one interaction with the students. Teachers regularly encourage students to come up with issues like: (i) whether they are able to understand the subject (ii) whether they are able to keep up with their teachers (iii) whether they are lagging behind their peers (iv) whether they are lacking motivation (v) whether they need administrative attention and involvement for resolution or improvement of any other problem. Also, teachers encourage slow learners to make fruitful use of the books and material with respective departmental libraries.With regard to advanced learners, the teachers try their potential best to offer guidance and, whenever/wherever possible, provide them with study materials. Institutional support, as such, is not available though.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6716	**50**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We believe in the adoption of student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. We follow namely informal classroom seminars, discussions, debates, laboratory experimental learning.

Classroom Seminars help our students to learn and try out the experience in a play style. Subjects such as Mock Parliament and Plays are well explained to the students by adopting role plays.

Discussions: We do follow the discussions in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge.

Debates: Debates are followed in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the arguemental way of learning.

Laboratory experiential learning: Technical education is always justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year like physics, chemistry zoology, botany, geography, mathematics and BCA so that the student can learn it by experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Since regular classes were suspended due to COVID19 for 2020-2021 academic session, all the faculty members used ICT tools to take online classes from home during the year. A Central routine for online classes were prepared, and all faculty members were taken classes from home. Faculty members kept record of online classes and submitted it to Principal on regular basis. Various online

modes were used by faculty members to conduct online classes. The performance and activities of the students are also taken care of.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

275

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment in college is transparent. Every student has an idea about the standard internal evaluation process of the theory & practical subjects. The institute follows the regulations of University of Gour Banga. Marks sheet is displayed in the department notice boards within the stipulated timeframe. Slow learners are advised to improve upon their lacking Heads of the departments are fully empowered to suggest means of improvement and there implementation thereon. College Prospectus with details is handed over to the students at the time of Admission Form Fill up. College website link is also provided simultaneously.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Examination related grievances are handled by the teachers to make it time bound & transparent. Quarterly Exam and Annual Test Answer scripts are distributed to the students for total checking and for clarifications, if any. The marks awarded in these exams, though, do not constitute any internal assessment component, are displayed on the respective departmental notice boards. What the students generally do?

(1) They approach subject teachers for clarifications related to marks, & other issues, if any. (2) Student issues related to the above are considered by the concerned teachers in a time bound manner. (3) Teachers cross check the same and inform the student. (4) The entire process is monitored by the Departmental Head.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course Outcomes:

Semester I, II,III, IV, V and VI Honours and General:

The students are introduced to the subject gradually moving towards its intricacies. The fundamental knowledge is progressively enhanced to professional levels. The students learn

to define, classify, and understand the subject nitty gritties enabling them to practice those skills in their daily life.

To familiarize students with the main components of the subject. To acquire good knowledge with regard to the analysis of critical frameworks and methodologies for better interpretation of the subject through practice.

Programme Outcome: Developing intellectual, personal and professional abilities. Ensuring high standard of behavioural attitude through pragmatic application of the subject.

Programme Specific Outcome: On successful completion of the Programme, the students will be accurate both in theoretical and practical application of the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution measures the attainment of the outcomes through the continuous internal assessment prescribed by the affiliating University .Besides those innovative CIE methods are also used by the institution.

i) Term End Examination: For B.A, B.Sc and B.Com Sem- I, Sem- II, Sem-III, Sem-IV,Sem-V and Sem- VI Honours and General students there is a 32 marks written examination which is the mirror for the attainment of the POs, PSOs and COs .The review of the result is done by the respective departments and on the basis of it necessary improvements are made in the teaching learning process. Internal assesment are held continuously during each semester by all departments. ii) Field visits and excursions: The Department of Geography organizes field visits and excursions which serve a dual purpose. The application of the theoretical knowledge is tested and the first hand experience is also given to them.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1505

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://sem.casgmpcollege.org.in/Report_StudentFeedback.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

No such activities were taken during this academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All the departments of the college are being supported via various infrastructural scaffolds. The institution possesses equipment, apparatus, Books, Teaching- aids, Furniture and Fixtures, ICT facilities and other consumables. Further, infrastructural enhancements are also done through various other financial resources in the form of UGC grants, Research Projects etc. Also,

future needs are identified and supplemented from time to time. The details of the available infrastructural resources are as follows: 1. Classrooms: The college has 27 spacious and well-lit classrooms with proper sitting capacity and electrification. Black/Glass boards are available in all the classrooms. 2. Laboratories: There are well-equipped Laboratories in the college. 3. Smart classrooms: The College has one smart classroom for enhancement of teaching learning process. 4. Computer Labs: The college has one computer Lab. 5. Reading rooms: There are separate reading rooms for teachers and students in the Central Library. 6. Separate Common Rooms for Boys and Girls.7.Spacious and internet connected staffroom. Infrastructural support system for better teaching- learning process available in the college campus includes: A. Seminar halls with for facilitating presentation during workshops and seminars. B. Overhead and slide projectors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A. Facilities for sports: 1. College has sports facilities for several outdoor and indoor games. 2. The college playground which has been used by the college since 1990. 3. The institution has sports room and store room. 4. Dias, Mike arrangements, Podium, Banner for felicitation during annual meet are arranged by the institution.

B. NSS/ NCC: 1. The college has NCC wings. 2. The college has separate NCC officer. 3. Well equipped separate office with store room and other resources is available to NCC. 4. The college has an NSS unit. 5. The college has an NSS officer.

C. Facilities for Cultural Activities: 1. For encouraging students towards cultural activities, the institute organizers many competitions like dance, song (group and solo), writing, debate, floor decoration, poster making, painting etc every year at the time of Annual Social and the winners are felicitated in the annual function celebration. 2. Refreshment and Lunch is provided to all the participants, students and staffs for various events. 3. Provision of separate in-charges for various events during

annual gathering. 4. Winners are felicitated in the annual gathering withmementos.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a good library as per requirement of students of BA, B.Com. and B.Sc. (Pass & Hons) . The Central Library has 25641 numbers of books, 3364 number of journals, and 158 number of books in the reference section, 1460 sq.ft. of reading room, 7 number of computers. The library is partially automated. It uses LIBSYS Software. The library has separate reading rooms for teachers and students. There is reprographic system to provide photocopies of essential / important portions to the students. The library has sufficient number of staff to implement the plans and programmes for the academic growth of the students.

- **Name of ILMS software : LIBSYS(2014-TILL DATE)**
- **Nature of automation : Fully automated**
- **Version : 4 (Release 6.1.8)**

Year of Automation: 2006

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **E. None of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

250

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Gangarampur College has computer lab facility. The Computer Lab consists of 11 computers, with latest software and fast internet connection. Our University academic curriculum has BCA as a subject. The computer lab is also used by the Mathematics Department for academic purposes. We have separate internet connections with Wi-Fi facility for the college office, teacher-in-charge and staff and students. Wi-Fi facility is also provided by Reliance Jio. The other connections are those of BSNL and Alliance Broadband. The average Wi-Fi speed is 40 mbps. Each year the internet facilities are upgraded.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Gangarampur College has a well laid-out system for the maintenance and utilization of the above- mentioned facilities.

Library: There is a sprawling library (Central Library) on the

first floor of Building No.-4. It has a spacious and well-lit Reading Room for students and teachers. Reference Section of the Library hosts books to be utilized for researching. Library provides reprography facility to students and teachers alike.

Sports Complex: There is no sports complex as such. Sports facilities like table tennis board racquets, carom boards, chess boards, cricket gear /kits, football gear/kits, volleyball kits etc. are available to the students and teacher as well.

Laboratory: Geography, Botany, Zoology, Physics and Chemistry departments have laboratories to cater to the practical needs of the respective subjects. College Computer Lab simultaneously meets the requirements of the Mathematics Department alongside BCA. College labs meet industry standards with regard to safety provisions.

Computers: Every department has its own set of computer peripherals including Desktop, UPS and CPU. Central wifi facility, to avail internet and cloud services, tohelp meet academic requirements is available 24 x 7. Departments apart, wifi facilities from multiple routers are available 24 x 7 to College Office and Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3000

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1800

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We call it Students' Union, to be precise. This is an active student association consisting of student members. The student members of the association are elected through democratic process of election in which students cast their vote to candidates of their choice. The constitution of the student association comprises General Secretary and others. The association is monitored by the Teacher-in-Charge who is responsible for the smooth conduct of the association meetings and events. The student association plays a prominent role in many activities related to sports and other co-curricular activities in the college. Student members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, College Foundation Day, etc. The GS is a permanent member of the College Governing Body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

118

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No, there is no registered Alumni Association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Governing Body is reflective and its prime focus is on the vision and mission of the institute.

VISION: Gangarampur College serves the nation and the world by

regulating talented, broadly educated graduates by propagating and preserving knowledge.

MISSION: To be the best at serving society by creating knowledge pool of knowledgeable, responsible and learned citizens who are dynamic and global-minded.

The following strategic characteristics and aspirations enable the College to realize its vision:

Modern and precise educational experiences that develop the graduates· An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society · Undergraduate programs that integrate global awareness, communication skills and team building across the curriculum · Governing body designs and executes Short-term, Long-term plans integrating departmental plans. The Governing Body envisages formulation of action plans and defines the policy objectives attempting to address the issues of systematic change to provide quality education. The Departments foster a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards. The Governing Body delegates all the academic and non-academic decisions based on policy to the President of the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows the policy of decentralization. The Governing Body delegates all the academic and non-academic decisions based on policy to the various Committees headed by the Teacher-in-Charge. The Committees formulate common working procedures and entrusts the implementation through departments. The departments manage the day to day activities of the department and keep track of academic concerns of the students. Other units of the college like sports, library etc. have operational autonomy under the

guidance of the various committees and students are involved from various departments in the decision-taking process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Governing Body gives liberty and tractability to the Teacher-in-Charge together with the various committees to lead all the academic activities of the College. They regularly meet and take necessary steps to formulate and implement strategic plans of the institution. The committees invite suggestions from the members in general and take steps for further improvements within the capacity. The following strategies are adopted by the institution to monitor and evaluate policies: The feedback system (Regular feedback from Stake holders, Alumni Members, Staff · Regular meetings of the Cells and Committees · Regular visits of the Teacher-in-Charge to the departments and interaction.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

President is the Chairman of the Governing Body. The Governing Body is responsible for Policy-making. The decision making procedures are made at appropriate levels in the organizational hierarchy. Statutory bodies such as IQAC Cell (as per the university/ government guidelines) are also included in the organizational structure of the institution. Various Committees comprising of faculty members and staff are involved in the planning and implementation, academic matters and evaluation. These bodies give academic and administrative leadership to the

institution. An optimum level of decentralization through the autonomous departmental system and participative decision making process is in practice.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures in place for teaching and non-teaching staff. Dada, Supporting Documents, like Photos and documents needed. Welfare Facilities: 1. Canteen, 2. Two two/three/four-wheeler stand, 3.Water Purification Plant, 4.Television and internet –connected computer in the staff room for teachers, 5. Free uninterrupted wifi facility for all (multiple connection) in Campus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is no such Appraisal system in the institutions to assess the performance of the teaching and nonteaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is a continuous process in addition to the external auditing to verify and certify the entire Income and Expenditure of the Institute each year. Internal Auditor/s does/do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out on an elaborate way on annual basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of funds is essential for any organization, society, family or co – operatives but the proper utilisation of fund is even more important. If the utilisation is in the right direction, coordinated, then the level of progress is high otherwise it becomes ineffective even though the fund is available. The Teacher-in-Charge and the various Cells/Committees of the College monitor the use of resources received from the UGC, MP-LAD, MLA-LAD, Central and State Governments etc. The allocated funds are utilized to purchase equipment, chemicals, organize seminars etc. Concerned committees/cells and review the use of resources. They make recommendation for better handling of resources and effective mobilization of available funds. There is no specific budgetary/fund allocation for/to any specific purpose or project. The Purchase Sub-Committee looks after requirements and procurements through sealed tenders. In this way through effective financial management the college is attaining new heights and achieving its goal. The co – operation from state government and central government is appreciated by the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **The IQAC plays a significant role in the overall development of the academic landscape of the College.**

- **The Feedback Forms of the outgoing students are scrutinized by the members of the IQAC.**
- **The IQAC has helped considerably in the overall monitoring and evaluation of the Teaching & Learning process.**
- **The IQAC prepares the Academic Calendar of the College. It also is the driving force behind the preparation of routines and its implementation.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Second cycle Post accreditation quality initiatives:-

1) The Peer team in the first cycle largely suggested for the improvement in the Library setup, particularly shifting of the library to a new place having enough space. In the meantime, library has been shifted to a new building constructed with the funds provided by UGC. The library has been computerized and automated.

2) The Library of the College has been enriched with some good reference books and text books. The College also subscribes few journals.

3) Members of staff were told to be computer literate. In the mean time, almost all the members are acquainted with the knowledge of computers having workable knowledge of internet.

4) Some more computers have been purchased in the mean time.

5) Wi-Fi system has been set up in the college campus for the internet access to staff and students.

6) NCC and NSS wings of the College are regularly doing their activities by organizing camps and different awareness programmes in the College campus and local villages.

7) The College has a Career Counseling Cell, Grievance Redressal

Cell looking after the welfare of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gangarampur Collegeis committed towards the promotion and practice of the ideals of social and natural justice, human dignity and rights of all human beings. Therefore, it realizes the significance and the need for having gender amity. We have been successful in creating an atmosphere free from any form of sexual discrimination and sexual harassment.

a) Social Security:

Though we do not have any specific forum to this regard we do sensitize our students regularly to respect each other and value humanity. We would like to record that ours is a nonresidential college and students are day scholars. Till date no instance of sexual misconduct has been recorded or noticed.

b) Counseling:

Gangarampur College takes pro-active role in creating social, physical and psychological environment and awareness. Counseling is provided to encourage the students forearly reporting of any experience regarding sexual harassment or gender conflict. We also encourage them to create a healthy environment in and around the campus.

c) Common Room:

To keep the privacy as well as to eliminate unwanted incidents, we maintain separate Common Room for boys and girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Gangarampur College is committed to "zero waste" and reducing the environmental impact of its activities through its philosophy of a prudent budgeting approach adopted in what we purchase as a first step towards reducing waste.

· Solid waste: No measures existing.

· Liquid waste: No measures existing.

E-waste: Ensuring that no discarded computers or printers are lying idle in the office premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **E. None of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**

4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

No such initiatives were taken.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

By assembling all students, teaching and non teaching staffs, the college observes Republic Day (26th January) and Independence Day (15th August) every year to pay respect to the nation by hoisting the National Flag.

Besides, all the Departments of the college organise Teachers Day on 5th September every year to tribute the birth of Dr. Sarvepalli Radhakrishnan.The college also observes the birth anniversary of great Indian Personalities like Netaji subhas Chandra Bose, Mahatma Gandhi, Rabindranath Tegore, Kaji Najrul Islam to recall their contributions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **E. None of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

No such commemorative days/events/festivals were organized/celebrated during this period.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices1

Towards an inclusive and pluralistic academic environment.

The objectives of this initiative are to disseminate the principles of equality, liberty, fraternity among our students.The College is working towards this practice in the campus. The members involve NCC student-volunteers for its promotion. Cutting across class and community boundaries our students have brought the greater society closer to the College. During cultural function they work shoulder to shoulder and reap collective laurels. Sports activities, NSS/NCC activities have united them and they are a close knit family posting an inspiring example to the world.

Best Practices 2

"Creating an atmosphere of social commitment in the college making it an attitude, a challenge and a way of life of our Graduates"

Lack of awareness and interest in the issues ranging from hygiene and sanitation to child/early marriage, clubbed with primitive thinking, caused initial problems. NCC Cadets faced resistance in the form of lack of local support in their initiatives. Problems notwithstanding, Gangarampur College NCC ANO, Prof. D. Misra's resilient spirit and die-hard attitude bore fruit within no time. Gradually, the locals joined their fold and cause.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Thedistinctiveness of Gangarampur Collegeconsists primarily in creating for its faculty and students an ambiance that provides a 'holding environment' - a psychological space that is both safe and uncomfortable. 'Safe' because a 'holding environment' is what we all need to grow and blossom, a supportive environment. 'Uncomfortable' because in such an environment one also promotes 'disruptive creativity'.

Such an environment is the natural result of the following strengths of the university community:

1. **It's adherence to its foundational concepts that have laid out the trajectory of its growth plan.**
2. **Its relentless efforts at attaining the best possible balance between growth and sustainability.**

Taken together, these strengths have contributed in ample measure towards the creation of a culture in the College that is uniquely our own, that energises us in all that we do, and knits us together into one educative community.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Curriculum is prepared by the University of Gour Banga. Gangarampur College complies with the Curriculum provided in letter and spirit. In the process, our teachers impart teaching, conduct class room seminars (as and when required), take Quarterly Efficiency Tests, and undertake Examination Assignments as directed by the University from time to time. These exercises are documented departmentally (by way of preservation of Answer Scripts of the QETs and Seminar performances). The University of Gour Banga has a well mechanized system of preservation of the assessed Answer Scripts and a retrieval system for future needs and exigencies. At the College, concerned Departments discuss their action plans to arrive at an optimal and effective way at the commencement of the sessions. As mentioned earlier, the University Academic Calendar, prepared and provided by the University of Gour Banga, is followed by us. At College level, Academic schedule and requirements are followed and carried out at all tiers. Again, at the Departmental level teachers discussinformally the course outcomes, course objectives, content topics, reference books (alongside the ones referred by the parent University) and the expected outcomes from the students of each year. Teachers, then, distribute the syllabus among themselves to execute a seamless deliverance of the Curriculum.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college maintains an Academic Calendar in conjunction with the University of Gour Banga academic calendar for the conduct of examination and other related matters.The College follows

standard procedure with regard to Continuous internal Evaluation. We would like to assess the performance of our students through Class tests, Submission of Dissertation papers, practical examination, viva-voce, seminar, field trips and other forms of Continuous Internal Assessment. Teachers take sincere concerns about the requirements of the students and make every possible effort to address their academic needs inside the classroom.The department also follows the Institutional academic calendar to conduct the Class tests, Submission of Dissertation papers, practical examination, viva-voce, seminar, field trips and continuous evaluation system and other forms of Continuous Internal Assessment.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

```
20
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File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

```
0
```

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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0
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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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0
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File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute has established various Cells helmed by teachers and student representatives to look into matters of Sexual harassment inside the campus. These Cells are directed to share information among themselves and address the issues, if any, at the earliest. It may be noted, though, that till date neither an issue has come to the notice of these Cells nor have the Cell members been informed privately or anonymously of any unfortunate accident or occurrence inside or outside the College campus. The College has an Internal Complaint Committee to sensitize the students and employees on gender issues. The members of this Committee make the awareness among the students and faculties about the social, moral and legal implications of gender discrimination. The Teacher-in Charge assigns duties equally to female and male staff members. The Internal Complaint Committee is committed to creating and maintaining a healthy and mutually respectful environment in which students, teachers and non teaching staff can work together in an atmosphere free of gender violence, sexual harassment and gender discrimination. The College takes additional efforts through National Cadet Corps (NCC) and National Service Scheme (NSS) for making students sensitive towards issues of National and Social relevance. Activities like Tree Plantation, Blood donation camp, Poster exhibition, Road Shows on various issues are organized under the banner of NCC and NSS.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**D. Feedback collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://sem.casgmpcollege.org.in/Report_StudentFeedback.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3736

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2021

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College continuously assesses the academic improvement level of the students through assessment of QET results, Departmental Seminars and one on one interaction with the students. Teachers regularly encourage students to come up with issues like: (i) whether they are able to understand the subject (ii) whether they are able to keep up with their teachers (iii) whether they are lagging behind their peers (iv) whether they are lacking motivation (v) whether they need administrative attention and involvement for resolution or improvement of any other problem. Also, teachers encourage slow learners to make fruitful use of the books and material with respective departmental libraries.With regard to advanced learners, the teachers try their potential best to offer guidance and, whenever/wherever possible, provide them with study materials. Institutional support, as such, is not available though.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6716	**50**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We believe in the adoption of student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. We follow namely informal classroom seminars, discussions, debates, laboratory experimental learning.

Classroom Seminars help our students to learn and try out the experience in a play style. Subjects such as Mock Parliament and Plays are well explained to the students by adopting role plays.

Discussions: We do follow the discussions in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge.

Debates: Debates are followed in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the arguemental way of learning.

Laboratory experiential learning: Technical education is always justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year like physics, chemistry zoology, botany, geography, mathematics and BCA so that the student can learn it by experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Since regular classes were suspended due to COVID19 for 2020-2021 academic session, all the faculty members used ICT tools to take online classes from home during the year. A Central routine for online classes were prepared, and all faculty members were taken classes from home. Faculty members

kept record of online classes and submitted it to Principal on regular basis. Various online modes were used by faculty members to conduct online classes. The performance and activities of the students are also taken care of.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

275

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment in college is transparent. Every student has an idea about the standard internal evaluation process of the theory & practical subjects. The institute follows the regulations of University of Gour Banga. Marks sheet is displayed in the department notice boards within the stipulated timeframe. Slow learners are advised to improve upon their lacking Heads of the departments are fully empowered to suggest means of improvement and there implementation thereon. College Prospectus with details is handed over to the students at the time of Admission Form Fill up. College website link is also provided simultaneously.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Examination related grievances are handled by the teachers to make it time bound & transparent. Quarterly Exam and Annual Test Answer scripts are distributed to the students for total checking and for clarifications, if any. The marks awarded in these exams, though, do not constitute any internal assessment component, are displayed on the respective departmental notice boards. What the students generally do?

(1) They approach subject teachers for clarifications related to marks, & other issues, if any. (2) Student issues related to the above are considered by the concerned teachers in a time bound manner. (3) Teachers cross check the same and inform the student. (4) The entire process is monitored by the Departmental Head.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course Outcomes:

Semester I, II,III, IV, V and VI Honours and General:

The students are introduced to the subject gradually moving

towards its intricacies. The fundamental knowledge is progressively enhanced to professional levels. The students learn to define, classify, and understand the subject nitty gritties enabling them to practice those skills in their daily life.

To familiarize students with the main components of the subject. To acquire good knowledge with regard to the analysis of critical frameworks and methodologies for better interpretation of the subject through practice.

Programme Outcome: Developing intellectual, personal and professional abilities. Ensuring high standard of behavioural attitude through pragmatic application of the subject.

Programme Specific Outcome: On successful completion of the Programme, the students will be accurate both in theoretical and practical application of the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution measures the attainment of the outcomes through the continuous internal assessment prescribed by the affiliating University .Besides those innovative CIE methods are also used by the institution.

i) Term End Examination: For B.A, B.Sc and B.Com Sem- I, Sem-II, Sem-III, Sem-IV,Sem-V and Sem- VI Honours and General students there is a 32 marks written examination which is the mirror for the attainment of the POs, PSOs and COs .The review of the result is done by the respective departments and on the basis of it necessary improvements are made in the teaching learning process. Internal assesment are held continuously during each semester by all departments. ii) Field visits and excursions: The Department of Geography organizes field visits and excursions which serve a dual purpose. The application of

the theoretical knowledge is tested and the first hand experience is also given to them.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1505

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://sem.casgmpcollege.org.in/Report_StudentFeedback.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

No such activities were taken during this academic year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All the departments of the college are being supported via various infrastructural scaffolds. The institution possesses equipment, apparatus, Books, Teaching- aids, Furniture and Fixtures, ICT facilities and other consumables. Further, infrastructural enhancements are also done through various other financial resources in the form of UGC grants, Research Projects etc. Also, future needs are identified and supplemented from time to time. The details of the available infrastructural resources are as follows: 1. Classrooms: The college has 27 spacious and well-lit classrooms with proper sitting capacity and electrification. Black/Glass boards are available in all the classrooms. 2. Laboratories: There are well-equipped Laboratories in the college. 3. Smart classrooms: The College has one smart classroom for enhancement of teaching learning process. 4. Computer Labs: The college has one computer Lab. 5. Reading rooms: There are separate reading rooms for teachers and students in the Central Library. 6. Separate Common Rooms for Boys and Girls.7.Spacious and internet connected staffroom. Infrastructural support system for better teaching- learning process available in the college campus includes: A. Seminar halls with for facilitating presentation during workshops and seminars. B. Overhead and slide projectors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A. Facilities for sports: 1. College has sports facilities for several outdoor and indoor games. 2. The college playground which has been used by the college since 1990. 3. The institution has sports room and store room. 4. Dias, Mike arrangements, Podium, Banner for felicitation during annual meet are arranged by the institution.

B. NSS/ NCC: 1. The college has NCC wings. 2. The college has separate NCC officer. 3. Well equipped separate office with

store room and other resources is available to NCC. 4. The college has an NSS unit. 5. The college has an NSS officer.

C. Facilities for Cultural Activities: 1. For encouraging students towards cultural activities, the institute organizers many competitions like dance, song (group and solo), writing, debate, floor decoration, poster making, painting etc every year at the time of Annual Social and the winners are felicitated in the annual function celebration. 2. Refreshment and Lunch is provided to all the participants, students and staffs for various events. 3. Provision of separate in-charges for various events during annual gathering. 4. Winners are felicitated in the annual gathering withmementos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a good library as per requirement of students of BA, B.Com. and B.Sc. (Pass & Hons) . The Central Library has 25641 numbers of books, 3364 number of journals, and 158 number of books in the reference section, 1460 sq.ft. of reading room, 7 number of computers. The library is partially automated. It uses LIBSYS Software. The library has separate reading rooms for teachers and students. There is reprographic system to provide photocopies of essential / important portions to the students. The library has sufficient number of staff to implement the plans and programmes for the academic growth of the students.

* **Name of ILMS software : LIBSYS(2014-TILL DATE)**
* **Nature of automation : Fully automated**
* **Version : 4 (Release 6.1.8)**

Year of Automation: 2006

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	**E. None of the above**

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

250

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Gangarampur College has computer lab facility. The Computer Lab consists of 11 computers, with latest software and fast

internet connection. Our University academic curriculum has BCA as a subject. The computer lab is also used by the Mathematics Department for academic purposes. We have separate internet connections with Wi-Fi facility for the college office, teacher-in-charge and staff and students. Wi-Fi facility is also provided by Reliance Jio. The other connections are those of BSNL and Alliance Broadband. The average Wi-Fi speed is 40 mbps. Each year the internet facilities are upgraded.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Gangarampur College has a well laid-out system for the maintenance and utilization of the above- mentioned facilities.

Library: There is a sprawling library (Central Library) on the first floor of Building No.-4. It has a spacious and well-lit Reading Room for students and teachers. Reference Section of the Library hosts books to be utilized for researching. Library provides reprography facility to students and teachers alike.

Sports Complex: There is no sports complex as such. Sports facilities like table tennis board racquets, carom boards, chess boards, cricket gear /kits, football gear/kits, volleyball kits etc. are available to the students and teacher as well.

Laboratory: Geography, Botany, Zoology, Physics and Chemistry departments have laboratories to cater to the practical needs of the respective subjects. College Computer Lab simultaneously meets the requirements of the Mathematics Department alongside BCA. College labs meet industry standards with regard to safety provisions.

Computers: Every department has its own set of computer peripherals including Desktop, UPS and CPU. Central wifi facility, to avail internet and cloud services, tohelp meet academic requirements is available 24 x 7. Departments apart, wifi facilities from multiple routers are available 24 x 7 to College Office and Library.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3000

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1800

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We call it Students' Union, to be precise. This is an active student association consisting of student members. The student members of the association are elected through democratic process of election in which students cast their vote to candidates of their choice. The constitution of the student association comprises General Secretary and others. The association is monitored by the Teacher-in-Charge who is responsible for the smooth conduct of the association meetings and events. The student association plays a prominent role in many activities related to sports and other co-curricular

activities in the college. Student members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, College Foundation Day, etc. The GS is a permanent member of the College Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

118

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No, there is no registered Alumni Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Governing Body is reflective and its prime focus is on the vision and mission of the institute.

VISION: Gangarampur College serves the nation and the world by regulating talented, broadly educated graduates by propagating and preserving knowledge.

MISSION: To be the best at serving society by creating knowledge pool of knowledgeable, responsible and learned citizens who are dynamic and global-minded.

The following strategic characteristics and aspirations enable the College to realize its vision:

Modern and precise educational experiences that develop the graduates· An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society · Undergraduate programs that integrate global awareness, communication skills and team building across the curriculum · Governing body designs and executes Short-term, Long-term plans integrating departmental plans. The Governing Body envisages formulation of action plans and defines the policy objectives attempting to address the issues of systematic change to provide quality education. The Departments foster a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards. The Governing Body delegates all the academic and non-academic decisions based on policy to the President of the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows the policy of decentralization. The Governing Body delegates all the academic and non-academic decisions based on policy to the various Committees headed by the Teacher-in-Charge. The Committees formulate common working procedures and entrusts the implementation through departments. The departments manage the day to day activities of the department and keep track of academic concerns of the students. Other units of the college like sports, library etc. have operational autonomy under the guidance of the various committees and students are involved from various departments in the decision-taking process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Governing Body gives liberty and tractability to the Teacher-in-Charge together with the various committees to lead all the academic activities of the College. They regularly meet and take necessary steps to formulate and implement strategic plans of the institution. The committees invite suggestions from the members in general and take steps for further improvements within the capacity. The following strategies are adopted by the institution to monitor and evaluate policies: The feedback system (Regular feedback from Stake holders, Alumni Members, Staff · Regular meetings of the Cells and Committees · Regular visits of the Teacher-in-Charge to the departments and interaction.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

President is the Chairman of the Governing Body. The Governing Body is responsible for Policy-making. The decision making procedures are made at appropriate levels in the organizational hierarchy. Statutory bodies such as IQAC Cell (as per the university/ government guidelines) are also included in the organizational structure of the institution. Various Committees comprising of faculty members and staff are involved in the planning and implementation, academic matters and evaluation. These bodies give academic and administrative leadership to the institution. An optimum level of decentralization through the autonomous departmental system and participative decision making process is in practice.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures in place for teaching and non-teaching staff. Dada, Supporting Documents, like Photos and documents needed. Welfare Facilities: 1. Canteen, 2. Two two/three/four-wheeler stand, 3.Water Purification Plant, 4.Television and internet –connected computer in the staff room for teachers, 5. Free uninterrupted wifi facility for all (multiple connection) in Campus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is no such Appraisal system in the institutions to assess the performance of the teaching and nonteaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is a continuous process in addition to the external auditing to verify and certify the entire Income and Expenditure of the Institute each year. Internal Auditor/s does/do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out on an elaborate way on annual basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute

regularly follows Internal & external financial audit system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of funds is essential for any organization, society, family or co – operatives but the proper utilisation of fund is even more important. If the utilisation is in the right direction, coordinated, then the level of progress is high otherwise it becomes ineffective even though the fund is available. The Teacher-in-Charge and the various Cells/Committees of the College monitor the use of resources received from the UGC, MP-LAD, MLA-LAD, Central and State Governments etc. The allocated funds are utilized to purchase equipment, chemicals, organize seminars etc. Concerned committees/cells and review the use of resources. They make recommendation for better handling of resources and effective mobilization of available funds. There is no specific budgetary/fund allocation for/to any specific purpose or project. The Purchase Sub-Committee looks after requirements and procurements through sealed tenders. In this way through effective financial management the college is attaining new

heights and achieving its goal. The co – operation from state government and central government is appreciated by the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **The IQAC plays a significant role in the overall development of the academic landscape of the College.**
- **The Feedback Forms of the outgoing students are scrutinized by the members of the IQAC.**
- **The IQAC has helped considerably in the overall monitoring and evaluation of the Teaching & Learning process.**
- **The IQAC prepares the Academic Calendar of the College. It also is the driving force behind the preparation of routines and its implementation.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Second cycle Post accreditation quality initiatives:-

1) The Peer team in the first cycle largely suggested for the improvement in the Library setup, particularly shifting of the library to a new place having enough space. In the meantime, library has been shifted to a new building constructed with the funds provided by UGC. The library has been computerized and automated.

2) The Library of the College has been enriched with some good reference books and text books. The College also subscribes few journals.

3) Members of staff were told to be computer literate. In the mean time, almost all the members are acquainted with the knowledge of computers having workable knowledge of internet.

4) Some more computers have been purchased in the mean time.

5) Wi-Fi system has been set up in the college campus for the internet access to staff and students.

6) NCC and NSS wings of the College are regularly doing their activities by organizing camps and different awareness programmes in the College campus and local villages.

7) The College has a Career Counseling Cell, Grievance Redressal Cell looking after the welfare of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gangarampur Collegeis committed towards the promotion and practice of the ideals of social and natural justice, human dignity and rights of all human beings. Therefore, it realizes the significance and the need for having gender amity. We have been successful in creating an atmosphere free from any form of sexual discrimination and sexual harassment.

a) Social Security:

Though we do not have any specific forum to this regard we do sensitize our students regularly to respect each other and value humanity. We would like to record that ours is a nonresidential college and students are day scholars. Till date no instance of sexual misconduct has been recorded or noticed.

b) Counseling:

Gangarampur College takes pro-active role in creating social, physical and psychological environment and awareness. Counseling is provided to encourage the students forearly reporting of any experience regarding sexual harassment or gender conflict. We also encourage them to create a healthy environment in and around the campus.

c) Common Room:

To keep the privacy as well as to eliminate unwanted incidents, we maintain separate Common Room for boys and girls.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**E. None of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Gangarampur College is committed to "zero waste" and reducing the environmental impact of its activities through its philosophy of a prudent budgeting approach adopted in what we purchase as a first step towards reducing waste.

· Solid waste: No measures existing.

· Liquid waste: No measures existing.

E-waste: Ensuring that no discarded computers or printers are lying idle in the office premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

E. None of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and — **E. None of the above**

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`E. None of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

No such initiatives were taken.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

By assembling all students, teaching and non teaching staffs, the college observes Republic Day (26th January) and Independence Day (15th August) every year to pay respect to the nation by hoisting the National Flag.

Besides, all the Departments of the college organise Teachers Day on 5th September every year to tribute the birth of Dr. Sarvepalli Radhakrishnan.The college also observes the birth anniversary of great Indian Personalities like Netaji subhas Chandra Bose, Mahatma Gandhi, Rabindranath Tegore, Kaji Najrul Islam to recall their contributions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	**E. None of the above**

teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

No such commemorative days/events/festivals were organized/celebrated during this period.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices1

Towards an inclusive and pluralistic academic environment.

The objectives of this initiative are to disseminate the principles of equality, liberty, fraternity among our students.The College is working towards this practice in the campus. The members involve NCC student-volunteers for its

promotion. Cutting across class and community boundaries our students have brought the greater society closer to the College. During cultural function they work shoulder to shoulder and reap collective laurels. Sports activities, NSS/NCC activities have united them and they are a close knit family posting an inspiring example to the world.

Best Practices 2

"Creating an atmosphere of social commitment in the college making it an attitude, a challenge and a way of life of our Graduates"

Lack of awareness and interest in the issues ranging from hygiene and sanitation to child/early marriage, clubbed with primitive thinking, caused initial problems. NCC Cadets faced resistance in the form of lack of local support in their initiatives. Problems notwithstanding, Gangarampur College NCC ANO, Prof. D. Misra's resilient spirit and die-hard attitude bore fruit within no time. Gradually, the locals joined their fold and cause.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Thedistinctiveness of Gangarampur Collegeconsists primarily in creating for its faculty and students an ambiance that provides a 'holding environment' - a psychological space that is both safe and uncomfortable. 'Safe' because a 'holding environment' is what we all need to grow and blossom, a supportive environment. 'Uncomfortable' because in such an environment one also promotes 'disruptive creativity'.

Such an environment is the natural result of the following strengths of the university community:

   1. It's adherence to its foundational concepts that have

laid out the trajectory of its growth plan.
2. Its relentless efforts at attaining the best possible balance between growth and sustainability.

Taken together, these strengths have contributed in ample measure towards the creation of a culture in the College that is uniquely our own, that energises us in all that we do, and knits us together into one educative community.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The Gangarampur College has decided on the following agenda:

The Gangarampur College will try

1) To expedite the process of filling up the vacant post of Principal and Account of the college of the college and also to improve teaching and non-teaching staff strength

2) To extend or relocate the girls' common room.

3) To construct a bigger cycle stand.

4) To set up a dedicated transformer for the College.

5) To prepare a composite plan for the college as proposed by the District administration of D. Dinajpur.

6) To build a garden of medicinal plants.

7) To construct a hostel for the girls.

8) To avail more major/minor research projects,

9) To motivate the faculty to acquire research degrees in large numbers, and contribute to research journals,

10) To motivate the students to participate in various awareness programmes and extension activities like Adult Education, Women empowerment, Literacy Drives, Awareness of

Human Rights, Professional and Vocational courses.

11) To arrange for seminars and workshops, symposia by the various departments of the college.

12) To continue the publication of journal of the college.